

SACHETA METALS LIMITED

CIN: L27100GJ1990PLC013784

Registered Office: Block No 33 Sacheta Udyognagar, Vill-Mahiyal, Tal-Talod, Sabarkantha-383215.

Website: www.sacheta.com - Tel: 02770-221739 - Fax : 0091 2770 220839

BALLOT FORM (In Lieu of e-voting)

Name of the Member(s)	:	
Registered Address	:	
Registered Folio No /Client ID	:	
DP ID	:	
No. of Equity Share held	:	
E-mail ID	:	

I/We, hereby exercise my /our vote in respect of the Resolution(s) to be passes for the business stated in the Notice of Annual General Meeting of the Company to be held on 28th September, 2019 by conveying my/our assent or dissent to the said Resolution(s) by placing the tick (✓) mark at the appropriate box below.

Resolution No.	Description of Resolution	No. of Equity shares	For	Against
	Ordinary Business			
1	To receive, consider and adopt the audited financial statements of the Company for the Financial Year ended 31st March, 2019 including audited balance sheet, statement of profit and loss account and Cash Flow Statement together with the notes for the year ended on that date and the Reports of the Board of Directors and Auditors thereon.			
2	To declare dividend on equity shares for the financial year 2018-19.			
3	To appoint a Director in place of Mr. Ankit S. Shah (DIN 00237217), who retires by rotation and, being eligible, offers himself for re-appointment.			
	Special Business			
4	Appointment of Ms. Zarnaben Dhaval Shah (DIN 08351755), as an Independent Director.			
5	Re-appointment of Mr. Jagdish Gandhi as an Independent Director.			
6	Re-appointment of Mr. Dilipkumar Sanghavi as an Independent Director.			
7	Re-appointment of Mr. Satish Keshavlal Shah as Managing Director.			
8	Re-appointment of Mrs. Chetnaben S. Shah as Jt. Managing Director.			
9	Re-appointment of Mr. Ankit S. Shah as an Executive Director.			
10	Re-appointment of Pravav S. Shah as an Executive Director.			
11	Adopt change in Object Clause.			

Place:

Date:

Signature of the Member / Authorized Representative

Instruction for Ballot

- i. Members have the option to request for physical copy of the Ballot sending an e-mail to sacheta@sacheta.com by mentioning their Folio//DP-ID and Client ID
- ii. Duly completed Ballot Form should reach the Registered Office of the Company not later than 26th September, 2019 (11.00 a.m.) Ballot Form received thereafter will strictly be treated as Invalid.
- iii. If a shareholder has opted for this physical ballot form, then he/she should not vote electronically and vice-versa. A member may request for a duplicate ballot form, but, it must reach the scrutinizer not later than the date and time specified above.
- iv. The voting rights of shareholders shall be in proportion of the shares held by them in the paid up equity share capital of the Company as on 21st September, 2019. (Cut-off date)
- v. Please complete all details including details of member(s) in above box before submission. The ballot form should be signed by member as per specimen signature registered with the Company.
- vi. In case of shares held by companies, trust, societies etc., the duly completed ballot form should be accompanied by a certified copy of the Board Resolution/Authority and preferably with attested specimen signature(s) of the duly authorized signatory(s) giving requisite authority to the person voting on the ballot form.
- vii. The exercise of vote by ballot is not permitted through proxy.
- viii. There will be one Postal Ballot Form for every folio / Client id irrespective of the number of joint holders.
- ix. Members are requested not to send any other paper along with the Postal Ballot Form. They are also requested not to write anything in the Postal Ballot form excepting giving their assent or dissent and putting their signature. If any such other paper is sent the same will be destroyed by the Scrutinizer.
- x. The consent must be accorded by recording the assent in the column 'FOR' or dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column in the Postal Ballot Form. The assent or dissent received in any other form shall not be considered valid.
- xi. Unsigned, incomplete or incorrectly ticked forms are liable to be rejected and the decision of the scrutinizer on the validity of the forms will be final.
- xii. The Scrutinizer shall within a period of not exceeding three (3) working days from the date of conclusion of e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and will make a scrutinizer's report of the votes cast in favour or against, if any, forthwith to the Chairman of the Company.
- xiii. The Results on resolutions shall be declared at or after the Annual General Meeting of the Company and the resolutions will be deemed to be passed on the Annual General Meeting date subject to receipt of the requisite number of votes in favour of Resolutions
- xiv. The Ballot form is an integral part of the Notice of the Annual General Meeting to be held on 28th September, 2019.
- xv. The results on resolutions shall be declared at or after the Annual General Meeting and the resolutions shall be deemed to be passed on the AGM date subject to receipt of requisite number of votes in favour of the resolutions.